

Posted at: _____

Posting Number 508

St. Louis Public Schools
JOB POSTING
USW, LOCAL 2-540-3

Apply in writing to the Supervisor listed.

DATE OF POSTING: 11/12/2021

LAST DATE TO APPLY: 11/19/21 (3 p.m.)

JOB CLASSIFICATION: Clerk

BUILDING: Carrie Knause

BEGINNING RATE OF PAY: \$12.00

STATUS: School Year

BEGINNING DATE: 12/06/2021

SUPERVISOR: Stephanie Binder

APPROXIMATE NUMBER OF HOURS PER DAY, WEEK AND/OR YEAR: 7.5/37.5/1365

APPROXIMATE STARTING/ENDING TIMES: 7:30 – 3:30 p.m.

DUTIES / RESPONSIBILITIES Assisting with office operations, attendance, playground and other duties as assigned. Applicants must have passed the clerks basic skills test.

A letter of acceptance will be sent to the person awarded the position.

J. McKittrick