

Clarifying Questions with answers:

1. Can you please provide a one-year usage report for gas and oil for mowers and snow blowers?

This RFP is only for custodial services. It is not for mowing. Snow blowing is part of this as it is needed to get into buildings and to ensure safe conditions, but we will supply all oil, gas and maintenance for the snow blowers.

2. Can you please share the acres that will require mowing?
 - a. Is the mowing currently being done by one of the three full time staff you have?

No mowing at all

3. Can you please confirm the district is responsible for purchasing chemicals, supplies, PPE, Consumables and Equipment with preventative maintenance?
 - a. That is a Labor Only bid?

We will purchase all supplies, chemicals, PPE, consumable and equipment as well as maintain the equipment.

4. For weekend School and rental events does the district want this as part of the base bid pricing or will this be billable with hourly rate?

You can do either...include it in its entirety or as a billable feature. Billable may be easier for both of us. Make sure you proposal specifies this.

5. Page 16-3.2.2.2-states fails to provide performance bond, bid bond would be forfeited. Is the district requesting a performance bond?
 - a. If so what are the terms of the performance bond?
 - b. And will it be required or maybe required?

The School District is not requiring contractors to submit pricing for a performance bond and will not be requiring a performance bond as part of performing the services contemplated under the RFP.

6. For the mail delivery is this daily and is it just delivery or is there sorting of mail included?

This is to deliver packages to rooms if they come in. Sometimes things are delivered to the board office that then need to be moved to the high school. No sorting of mail at all.

7. With this being an attrition model are you looking for us to provide our own on-site supervision or is the district managing?

We would need a supervisor to report to. I don't think we necessarily need someone on-site all the time, but we could share concerns if we had someone to call that could react in a supervisor way. Your supervisor would also have to be in charge of scheduling your employees to work and to supply substitutes. Your employees need to report to your supervisor.

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8. It also states you would like all-inclusive price with benefits, not all custodians take health care can we provide this as a line item (direct pass through to the district for cost savings)?

We just need to know the entire cost for you to do our cleaning. If you don't have the ability to separate, that is ok. I just need the bottom line. Make sure your proposal states this and includes all wages and benefits.

9. Are you requesting the base bid be your current staffing and hours?

We are not expecting that the proposal is based on exactly what we do. If you can do it differently and still meet our needs that is fine too.

10. How are we to handle weekend and non- school functions? Hourly rate or Include in contract?

You can do either...include it in its entirety or as a billable feature. Billable may be easier for both of us. Make sure your proposal specifies this.

11. Gym Floors who is responsible?

You are responsible to do the gym floors. We will supply the materials and equipment to do them.

12. Would you entertain a price for doing the gym floors if not part of the contract? What type of floor finish is currently used? water or oil based?

We would not entertain that. The specifications called for this to be included and in the meeting we specified the actual brand of product to be used. This is a water based product.

13. Are all questions asked being released to all quoting vendors?

All the questions will be released to everyone and be placed on the website.

14. Per the RFP on page 9 number 1.6.19 states, "A signed letter setting forth the contractor's agreement to be bound by the terms and conditions of this RFP and the Contract."

Do you want us to write a letter stating we agree to be bound by the terms and conditions of St. Louis's RFP?

Yes, please submit a signed letter.