

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised
08/05/2020

Name of District: St. Louis Public Schools

Address of District: 113 E. Saginaw St., St. Louis, MI

District Code Number: 29100

Web Address of the District:

<https://www.stlouisschools.net/site/default.aspx?DomainID=1>

Name of Intermediate School District: GIRESD

Name of Authorizing Body (if applicable):

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

Safety Protocols – Phase 1-3 (Schools are closed for in-person instruction)

****The safety protocols defined below are taken directly from the Michigan Return to School Roadmap****

Require Personal Protective Equipment

- Staff who are designated to work in the school buildings, providing remote live instruction, will adhere to the District guidelines for PPE while in the building.

Spacing, Movement, Access

- Schools are closed for in-person instruction.
- School buildings may continue to be used by licensed child care providers, if providers follow all emergency protocols identified by the state.
- School employees and contractors are permitted to be physically present in school buildings for the purposes of conducting basic school operations, including remote live instruction, as determined by school administration.

Lunch, Assemblies, Extracurriculars

- Food distribution programs enacted
- All inter-school activities are discontinued.
- After school activities and athletics are suspended.

Alternate Modes of Instruction

- During Phase 1-3, St. Louis Public Schools' students will begin learning remotely (outside of the school building).
- All instruction will be conducted electronically.
- Attendance and daily meeting times will be required for all students.
- A district device (Chromebook) will be issued to all students.
- The district will assist families who lack access to the internet.
- The district will ensure a student with an I.E.P. has access to a device and accessibility to the internet. A continuation of services plan for students with an I.E.P. for ancillary services will be enacted.
- Students will receive a schedule, which they will be expected to follow. The schedule will provide daily structure, focused academic time, times for Google Meets for live instruction with teachers, breaks, and assignments for students to complete on their own time.
- St. Louis Public Schools' staff will follow the district curriculum when planning and delivering lessons.
- Benchmark testing will be implemented to ensure students are progressing.
- Elective classes, Social-Emotional Learning and/or Elementary Specials (Band, P.E.) will be included during the weekly schedule.
- If students need additional materials for learning the district will make them available for pick up or send them to the student's residence.
- Parents/guardians will need to assist the district by following the weekly schedule. Parents/guardians will need to assist in setting the student up on the device and internet prior to the beginning of the virtual class. Parents/guardians may need to supply notebook paper, pencil, calculator, etc. (In the event the supplies are not available at home for the student, the district will assist by offering to have them picked up or sending the needed supplies home.)
- Weekly communication will occur between teachers and parents/guardians in the form of emails, phone calls, or PowerSchool Alerts.
- Breakfast and lunch will be provided daily at local pick up sites.
- Staff will receive professional development (8/24/20) on trauma informed best practices, identification of at-risk students, referral protocols, and promoting wellness and self-care.
- School counselors, at-risk paraprofessionals, life coach, and social-emotional teachers will be deployed to seek out students who are at-risk of mental health illness. If a student is identified as "at-risk", a referral to the building level support team will be made.
- The district will compile and post wellness resources for both staff and students on the district website.
- Parents and students will be encouraged to call or email building level staff to address mental health concerns resulting from school closure and/or COVID-19.

B. The policies and procedures that the District will follow when the region in which the District is located is in Phase 4 of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. Face coverings (p. 22)

- a. **Please describe how the district will implement requirements for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:**
 - i) **All staff and all students in grades preK-12 when on a school bus.**
 - ii) **All staff and all students in grades preK-12 when in indoor hallways and common areas.**
 - iii) **All staff when in classrooms.**
 - iv) **All students in grades 6 and up when in classrooms.**
 - v) **All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.**

Per the Michigan Return to School Roadmap students in grades sixth through twelfth grade will be required to wear a face mask the majority of the school day. Students enrolled in kindergarten through fifth grade will be in classroom cohorts and will be required to wear a mask on a limited basis.

A facial covering is a cloth material that covers the nose and mouth completely, without any openings or holes. Staff and students who have a medical condition that causes trouble breathing and/or a medical condition that makes them unable to remove the cloth face covering without assistance can seek exemption from a healthcare provider. Schools are required to obtain documentation as they are with any other accommodation. If a staff or student is unable to medically tolerate a face covering and have a waiver signed by a healthcare provider, we are requesting the staff or student to instead wear a face shield (Waiver form provided by the district).

Facial coverings will be covered in staff and student handbooks and must meet the district dress code of appropriate images and language. In the event a facial covering does not meet the level of expectation a disposal mask will be provided.

Properly worn face masks (covering the nose and mouth) will be expected at the following time:

Grades K – 5th	Grades 6th – 12th
On the bus to and from school	On the bus to and from school
Entering and exiting the building	Entering and exiting the building

Indoor hallways and common areas when a student is around other students outside of their own cohort (classroom peers)	Indoor hallways and common areas
In the designated "sick room" (if able)	In classrooms
During any time when a student is around other students outside of their own cohort (classroom peers)	During passing time
	In the restroom
	In the designated "sick room" (if able)

All St. Louis Public School staff will be required to wear a mask, unless medically unable to do so. Masks will be required before entering any district building. Staff will continue to wear a mask throughout the day and may remove their mask when alone in their classroom. Anytime a staff member is around other staff or students they are required to wear a mask covering their nose and mouth.

Two cotton masks will be provided to all staff and students. Staff will be provided a face shield upon request. Staff will also be provided one clear mask in order to assist students with seeing their mouth. Students who are medically unable to wear a mask will be provided a face shield (if able to wear to it).

Signs will be posted at all entrances reminding staff, students and visitors of the mandatory mask policy. A district handbook will be issued addressing when a staff or student will be required to wear a mask. Staff will address the mask policy the first day of school with students and provide regular educational reminders.

All bus drivers will be required to wear a mask while students are on the bus. All students entering a bus will be required to wear a mask, if they do not have one a disposable one will be provided. All students on the bus will be required to wear a mask the entire time while riding. All students will be required to wear a mask before entering any district building.

Custodial and maintenance staff will be required to wear a mask while inside any district building. They will be provided a surgical mask when cleaning classrooms and buildings.

Spacing, Movement, Access

- Entrances and exits will be limited at each building. As possible, students and staff shall use up to two entrances and exits during the school day.
- Desks and tables will be spaced to the maximum extent as possible, dependent on the room size and the number of students in the classroom.
- Spacing in classrooms and hallways will be maximized to the greatest extent possible.
- Multiple lunch periods will be scheduled to limit the amount of students in the cafeteria at one time.
- Student desks/tables, as feasible, will face the same direction in the classroom.
- Signage and floor markings will be placed to indicate proper social distancing in common areas (hallways, restrooms, cafeteria, common areas).
- Family members and other guests are not allowed in the school building except for extenuating circumstances and approved by the District or Building leadership.
 - Guests entering the building will be screened for symptoms, required to wear a face covering if medically possible, and wash/sanitize prior to entering.
 - Refusal to adhere to screening, face coverings, and or sanitizing prior to entering may result in being prohibited to enter the building. Office staff will meet family members in the vestibule areas in order to protect the staff and students in the office.
 - Records of non-school personnel or other visitors will be maintained in the building office.
- Students congregating before, during, and after school are strongly discouraged. Students should go directly to their classroom upon entering the building and exit the building immediately at the end of school day. Students should limit their time in the hallway during passing time.
- Elementary specials will be taught in the classroom as feasible.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

All staff and students will be trained on the proper preventive handwashing technique.

Elementary students will have a planned hand washing or sanitizing time throughout the day. Specifically, when entering the building, before eating, after eating, before/after touching school supplies and books, after using the restroom, after touching their face or someone

else, and before/after leaving the classroom. Teachers will reinforce handwashing with soap and water for 20 seconds or hand sanitizer that contains at least 60% alcohol.

Secondary students will be educated on the proper handwashing techniques and the high impact times they should be washing or sanitizing their hands. Sanitizing stations will be placed throughout the school. Students will be expected to wash or sanitize hands prior to going through the lunch line, eating, before leaving the cafeteria, before entering and exiting a classroom.. Teachers will reinforce handwashing with soap and water for 20 seconds or hand sanitizer that contains at least 60% alcohol.

Staff and students will be expected to come to school every day with a clean mask. If a clean mask is not available a disposable one will be provided to them.

Staff and students will be educated on how to cough and sneeze into their elbows, or cover with a tissue. Used tissues will be thrown in the garbage and hands washed immediately using proper hand washing technique.

Custodial staff will do frequent checks on soap dispensers and hallway sanitizing stations, refilling immediately when needed. All staff will monitor classroom sanitizers and request additional bottles for their rooms when needed.

Student's personal items will be kept in his/her locker and/or desk, when not needed. Students will be educated to not share personal items, classroom supplies and writing utensils. In the event students are working in small groups and share these types of items, staff will be required to sanitize them before and after use. Student desks will be cleaned regularly and in between classes.

Enhanced cleaning will occur in all buildings. Regular daily/hourly cleaning of high touch point areas (door handles, restrooms, handrails, etc.).

3. **Cleaning**

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

All staff will be trained on the proper cleaning protocols. A district wide handbook will list the required cleaning protocols, which all staff will follow. Frequent reminders of cleaning protocols will occur.

Enhanced cleaning will occur before, during and after school in all buildings. Regular cleaning of frequently touched surface areas such as door handles, restrooms, handrails, computers etc. Cafeteria lunch lines and tables will be cleaned before and after use. Office countertops will be cleaned after use. An EPA-approved disinfectant will be used.

Student desks will be cleaned regularly and in between classes. Playground structures will undergo routine cleaning. An EPA-approved disinfectant will be used to clean desk tops and high touch point areas within the classroom. Staff will be required to wear gloves, surgical mask, and a face shield while performing cleaning activities, when the cleaning includes spraying of approved disinfectants.

Storage of all cleaning and disinfectant products will be safe and correct. Staff will ensure all cleaning supplies are put behind a closed door or drawer while not in use in order to prevent student access.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Athletics

- The St. Louis Public Schools Athletic Department will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS).
- Student-athletes and coaches are required to perform daily screening before practice, including temperature checks.
- If a student-athlete or coach is ill or displays COVID-19 like symptoms they will leave the site and follow the listed protocols in section no. 6 “Testing” (COVID Response Protocols).
- Students, teachers and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering. Every participant should confirm that they are healthy and without any symptoms prior to any event.
- All equipment must be disinfected before and after use.
- Facial coverings are worn if school transportation is provided. Buses must be cleaned and disinfected before and after every use, as detailed in the “Busing and Student Transportation” section.
- Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.
- Handshakes, fist bumps, and other unnecessary contact must not occur.
- Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.

- Current guidance in Phase 4 Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.
- Current guidance in Phase 5 Large scale indoor spectator events are limited to 50. Large scale outdoor spectator or stadium events are limited to 250 people, and people not part of the same household must maintain six feet of distance from one another.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Screening Procedures

*Plans and procedures have been developed in collaboration with the Mid-Michigan District Health Department (MMDHD). **These guidelines are fluid and are likely to change as we receive more information.** We will continue to share new information as we receive it.*

Students

Parents/guardians are requested to perform daily health and temperature checks for each of his/her child. It is the expectation that parents/guardians only send healthy students to school each day. Parents/Guardians are encouraged to monitor their children for symptoms of COVID-19. There will not be any perfect attendance incentives district wide.

Parents/Guardians must commit to NOT send his/her child to school if they exhibit the following symptoms:

- Temperature of 100.4 degrees or greater
- Shortness of breath or difficulty breathing
- Repeated shaking with chill
- Sore throat
- New loss of taste or smell
- Cough
- Rash
- Nausea
- Diarrhea
- Muscle Pain
- Congestion or running nose

**If your student has diagnosed allergies, asthma or other chronic health conditions that would exhibit COVID-like symptoms, we encourage you to discuss this matter with your physicians for any needed recommendations to return and attend school.*

Student screening at school:

- Student's temperatures will be taken prior to getting on the bus in the morning

(guidelines listed under transportation).

- Students who did not ride the bus will have their temperatures taken while walking into school first thing in the morning.
- Student temperatures checks will not be logged, nor shared with other staff or students.
- Students who display a temperature above 100.4 degrees will have their temperature taken after waiting for two minutes. Multiple temperatures will be taken to ensure it is not a faulty test.
- If the student still has a temperature of above 100.4, they will be discreetly escorted to the quarantine room. Additional screening will occur, such as questions related to symptoms of COVID-19.
- If the student continues to read a temperature above 100.4, or displays or communicates the symptoms of COVID-19, a parent/guardian will be called to pick their student up. The parent/guardian will be referred to the COVID-19 health flowchart and school staff will assist them with the next step.

Staff screening at school

- Staff are required to conduct a daily self-check, including temperature checks, using a district issued electronic monitoring form.
- If the staff member has one of the following: feverish, cough, or shortness of breath., **Or** two of the following: muscle aches without another explanation, chills, sore throat, headache, vomiting or diarrhea, loss of taste or smell, they need to stay home.

Quarantine Area

- Every building has an identified and designated quarantine area for staff or students who become ill at school. A staff person will be present to care for a student who becomes ill and is in the quarantined area. The staff person and ill student will be required to wear a surgical mask, if medically able to do so.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

COVID Response Protocols

*Plans and procedures have been developed in collaboration with the Mid-Michigan District Health Department (MMDHD). **These guidelines are fluid and are likely to change as we receive more information.** We will continue to share new information as we receive it.*

Exhibiting COVID Symptoms

- If a student presents with symptoms consistent with COVID-19 or develops a fever, the individual's parent/guardian, or emergency contact will be called to pick them up and recommended for off-site testing.
 - If a staff/student did NOT have any close contact or potential exposure risk in the past 14 days then the student may return after at least 24 hours have passed with no fever, without the use of fever reducing medications. Show improvement with a sore throat, cough/shortness of breath, no diarrhea and/or vomiting for at least 24 hours, or improvement with a severe headache.
 - If a student did have close contact or potential exposure risk in the last 14 days then they will be referred to a health care provider and referred to area testing sites.
- If a staff member presents with symptoms consistent with COVID-19 or develops a fever they should leave the building or an emergency contact will be called to pick them up for recommended off-site testing.
 - If a staff member did NOT have any close contact or potential exposure risk in the past 14 days then the student may return after at least 24 hours have passed with no fever, without the use of fever reducing medications. Show improvement with a sore throat, cough/shortness of breath, no diarrhea and/or vomiting for at least 24 hours, or improvement with a severe headache.
 - If a staff member did have close contact or potential exposure risk in the last 14 days then they will be referred to a health care provider and referred to area testing sites.

Negative COVID-19 test by health provider

- A student/staff sent home with COVID like symptoms and received negative testing results from a health provider, AND have not had close contact with a person with a confirmed COVID-19 case within the last 14 days may return to school:
 - If a student/staff did NOT have any close contact or potential exposure risk in the past 14 days then the student may return after at least 24 hours have passed with no fever, without the use of fever reducing medications. Show improvement with a sore throat, cough/shortness of breath, no diarrhea and/or vomiting for at least 24 hours, or improvement with a severe headache.
- A student/staff sent home with COVID like symptoms and received negative testing results from a health provider, BUT did have close contact with a person with a confirmed COVID-19 case within the last 14 days will be required to finish a 14 day quarantine.

Positive COVID-19 test

- St. Louis Public Schools will follow CDC and Mid-Michigan District Health Department guidelines prior to allowing an individual who had a positive COVID-19 test or is diagnosed as a presumptive COVID-19 positive by their health provided, to return to school.
 - A student/staff who is diagnosed with COVID-19 or presumptive COVID-19 will need to home isolate until: at least 10 days since symptoms first appeared, AND at least 24 hours with no fever without fever-reduction medication, AND

symptoms have improved.

- Person infected with COVID-19 who NEVER developed COVID -19 Symptoms:
 - May return to school ten (10) days after the date of their first positive test, providing no new symptoms have arised.

**Families and staff will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home. Staff or students who test positive for COVID-19, or have a presumptive test, or are excluded from school will not be named and/or identified by school employees at any time.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

Transportation

Students who ride district transportation will need to follow the following guidelines:

- Transportation drivers will conduct a self-check and temperature check on themselves prior to arriving and entering a district building or bus.
- All staff and students (K-12) riding the bus are required to wear a mask. Staff and students who have a medical condition that causes trouble breathing and/or a medical condition that makes them unable to remove the cloth face covering without assistance can seek exemption from a healthcare provider. Schools are required to obtain documentation as they are with any other accommodation.
- Students boarding the bus in the morning will receive a temperature check, which will not be recorded. We will use a touchless thermometer.
- A hand sanitizing station will be available while walking up the bus stairs for students to use.
- Transportation vehicles will be cleaned and disinfected before and after every transit route. Bus doors and windows will remain open after disinfecting to let the vehicle

thoroughly air out.

- If a student is unable to ride the bus due to suspected illness of COVID-19 like symptoms the driver will call dispatch. The driver will remain at the bus stop until a parent/guardian is contacted to pick the student up. In the event a parent/guardian is not available at that time, a van will be dispatched to the bus stop to remain with the student until a parent/guardian is available.
- If a student becomes sick during the day, he/she will not be permitted to ride the bus home.
- Weather permitting, windows will remain open while the vehicle is in motion to increase air circulation, if appropriate and safe.
- All new policies will be updated in the St. Louis Public Schools Transportation Handbook and the district handbook.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

In Phase 5, St. Louis Public Schools will follow all of the policies and procedures established in our Phase 4 Return to School plan until it is recommended that we no longer need to take these precautions. MMDHD and the district's legal counsel will be consulted as we review our Return to School Plan when we enter Phase 5. At that time we will determine which Required Protocol and/or Strongly Recommended Protocol from Phase 4 may no longer apply. SLPS' plan will remain the same in Phase 5 as written in Phase 4.

We will continue to evaluate our policies and procedures in all phases to ensure they meet the CDC guidelines.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

In Phase 5, Strongly Recommended protocols will be followed as described in Required and Strongly Recommended sections of the St. Louis Public Schools Return to School Phase 4 Plan.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will NOT include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

In Phase 5, all Strongly Recommended protocols will be followed as described in Required and Strongly Recommended sections of the St. Louis Public Schools Return to School Phase 4 Plan except: Spacing between tables/desks in classrooms will be maximized to the greatest extent possible. Spacing in the hallway during passing time will be maximized to the greatest extent possible.

All other Strongly Recommended protocol in Spacing, Movement and Access will be followed.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

In Phase 4, all Strongly Recommended protocols will be followed as described in Required and Strongly Recommended sections of the St. Louis Public Schools Return to School except: Spacing in classrooms and hallways will be maximized to the greatest extent possible. Spacing between tables/desks in classrooms will be maximized to the greatest extent possible.

All other Strongly Recommended protocol in Spacing, Movement and Access will be followed.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 12, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

<C:\Users\jmckittrick\Desktop\website\August 12 board report.pdf>

Link to the approved Plan posted on the District/PSA/nonpublic school website:

<https://www.stlouisschools.net/Domain/1>

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the

chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Jennifer McKittrick

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator:

Date Submitted to State Superintendent and State Treasurer: