

**ST. LOUIS PUBLIC SCHOOL
ST. LOUIS, MICHIGAN**

**VACANCY NOTICE
ADMINISTRATOR VACANCY**

Internal/External

POSITION: High School Principal

BUILDING: St. Louis High School

DATE OF AVAILABILITY: August 2011

CANDIDATE QUALIFICATIONS:

The High School Principal shall hold appropriate Michigan administrative and teaching certification, and shall hold a Master's Degree in Educational Leadership from an accredited school with training in administration, supervision, curriculum planning, and at least three (3) years teaching experience is strongly desired. Experience with managing Special Education, Title I & II, At Risk, Curriculum and/or School Improvement is also desired.

REPORTS TO: Superintendent of Schools

TERMS OF EMPLOYMENT:

Salary and fringe benefits to be established by the Board of Education.

Work year, 52 weeks (240 days)

Evaluation will be conducted annually by the superintendent of schools.

JOB SCOPE:

The high school principal shall be a transformational leader, and have an understanding of professional learning communities. He/she is responsible for the planning, management, operation, and evaluation of the high school program. He/she will be responsible for the school improvement process and a strong, successful back ground with M.E.A.P., A.Y.P and N.C.L.B. Report to the Superintendent monthly on benchmark assessments dealing with the success of or lack of, regarding student learning. The principal will be under the primary direction of the Superintendent, complying with the board policies and the Michigan laws, rules and regulations. The principal will also be under the direction of the business manager for business functions, and under the superintendent for instruction and personnel functions.

POSTING DATE : August 5, 2011

APPLICATION DEADLINE: August 12, 2011 @ noon

CONTACT PEOPLE: Send letter of application to....

Mr. Steve Taylor
St. Louis Public Schools
113 East Saginaw Street
St. Louis, MI 48880

Email: csallada@edzone.net

Fax: (989) 681-5894

AUTHORIZED SIGNATURE: _____
